



In-Person & Webinar CE Refund Policy

Thank you for choosing our in-person CE events.

If you need to change or cancel your registration for any In-Person or Webinar CE Event, we offer the following options:

- You may move to another course of the same variety only if it is before the start date of your initial course.
 - To move to another class, please contact us at events@knowledgecoop.com, provide your name, the name and date of the initial class you registered for, and the name and date of the class you would like to move your registration to.
 - If there is a difference in cost between the initial class and the new class, you will be asked to pay the difference or, depending on when the request is made, be partially refunded. (***Please note: If you request to move to a lower cost class less than 14 days prior to the start of the original class you will not receive a partial refund.***)
- Refund: If you need to cancel your registration and do not wish to move to another class, we offer refunds as follows:
 - Refund requests made at least 14 days prior to the start date of the class will be refunded in full.
 - Refund requests made less than 14 days prior to the start date of the class will receive a 50% refund of the class fee.
 - Refunds will not be granted for cancellation requests received after the start date of the class.
 - If you purchased the course at a discounted price or as a part of a promotion, the refund amount will reflect the discounted price.
 - If your refund request is approved, we will refund the full purchase price of the course to the payment method used to make the purchase within 7-10 days of approval.

We reserve the right to deduct any payment processing fees associated with the refund from the refund amount. Please note that by purchasing any of our courses/classes, you agree to these refund policy terms and conditions. If you have any questions or concerns, please contact us at events@knowledgecoop.com